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LOVE IS FAMILY.
FAMILY IS FOR LIFE.

www.loverealty.com.au

INTENTION TO VACATE

Your Details

If you intend to vacate your current premises, please provide the details below and your property manager will contact you as soon as possible.

If your lease has expired you are required to give 21 days notice, as per your Residential Tenancy Agreement.

Tenant's name:

Other tenant name (s):

Street address:

Suburb:

Today's date: (dd/mm/yy)

Date you are vacating: (dd/mm/yy)

Has your lease expired?

Yes No

If no, date of expiry: (dd/mm/yy)

Reason for vacating:

Forwarding address:

Inspections

We may wish to show prospective tenants through the property. Please nominate a primary contact for arranging inspections:

Tenant's name:

Contact phone number:

Email address:

If you are not home do you give permission to LOVE Realty to show the property using the master key? Yes No

Please confirm that all tenants on the lease are intending to vacate: Yes No

Please check and confirm that the information that you have provided is correct: Yes No

Privacy

LOVE Realty respects your right to privacy. We are bound by the National Privacy Principles contained in the Privacy Act 1988. Those Principles regulate most of our activities with respect to how personal information is collected, stored, used and disclosed by us. We will only disclose personal information to other parties as required to perform our duties as authorised under an agreement, to achieve a specified purpose, or as otherwise allowed under the Privacy Act 1988.

Signed: _____

Date: _____